



## ARBOR DAY MINI GRANT AGREEMENT

*This information is required under authority of Part 5 of the Natural Resource and  
Environmental Protection Act, 451, PA of 1994, as amended, and the U.S. Cooperative Forestry  
Assistance Act of 1978, CFDA 10.664, to be considered for a grant.*

|                       |              |                          |                     |
|-----------------------|--------------|--------------------------|---------------------|
| Grant Number          | Grant Issued | Grant Amount<br>\$       | Federal I.D. Number |
| Legal Name of Grantee |              | Starting Date            | Ending Date         |
| Street Address        |              | Grantee Contact Name     |                     |
| City, State, ZIP      |              | Grantee Telephone Number |                     |

| FINANCIAL BREAKDOWN OF<br>ESTIMATED PROJECT COSTS | GRANT FUNDS AWARDED<br>CFDA 10.664 - (MAX. 50% OF PROJECT) | LOCAL MATCH<br>(MIN. 50% OF PROJECT) |
|---|--|--------------------------------------|
| Personnel/Fringe Benefits                         | \$   | \$                                   |
| Volunteer   | \$   | \$                                   |
| Travel  | \$   | \$                                   |
| Equipment   | \$   | \$                                   |
| Supplies  | \$   | \$                                   |
| Other   | \$   | \$                                   |
| Contractual Services                              | \$   | \$                                   |
| TOTAL   | \$   | \$                                   |

**SPECIAL CONDITIONS OF GRANT** (Subject to conditions contained in Attachment 1.)

### GRANTOR CONTACT

|  |   |                                  |
|--|---|----------------------------------|
| Name of Representative<br>Jennifer Rostar      | Department Location/Office<br>Michigan Arbor Day Alliance | Telephone Number<br>517-337-4999 |
| Mailing Address<br>271 Woodland Pass, Ste. 200 | City, State, ZIP<br>East Lansing, MI 48823                | FAX Number<br>517-337-4993       |

### THIS GRANT AGREEMENT IS SUBJECT TO THE FOLLOWING CONDITIONS AND REQUIREMENTS:

- 1) Grant is subject to the conditions contained in **Attachment 1**.
- 2) Grant reimbursement may be made upon verification of actual expenditures and in accordance with conditions listed in **Attachment 1**.
- 3) Request for payments may be made when the project has been completed, but must be received no later than thirty (30) days after the grant period ends, and in accordance with the conditions listed in **Attachment 1**.
- 4) All publications or oral presentations concerning the grant will contain acknowledgment of Michigan DNR participation and support and U.S. Dept. of Agriculture, Forest Service's participation and support. Further information at **Attachment 1**.
- 5) Grantee hereby assures and certifies to comply with all State and Federal laws, rules, regulations, policies, guidelines, and requirements. Also, applicant certifies that it possesses legal authority to apply for the grant; that a resolution, motion, or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein; and directs and authorizes the person identified as the official representative of the application and to provide such additional information as may be required.

*I certify that I have read, understand, and agree to comply with  
this agreement and all conditions listed in **Attachment 1**, and  
have authority to enter into this agreement on behalf of Grantee.*

Grantee Representative Signature

Date

Grantor Representative Signature

Date

**Return Two (2) Signed Copies To: ARBOR DAY MINI GRANTS  
MICHIGAN ARBOR DAY ALLIANCE  
271 WOODLAND PASS, SUITE 200  
EAST LANSING MI 48823**